



## Committee Meeting MINUTES

Monday, 13 February 2023 Island Bay Community Centre  
7-9 pm

### Welcome and apologies

**Chair:** Sheila Hart

**Minute taker:** Catherine Inder

**Apologies:** Riki Anderson, Kirsty Smith, Ben Everist

**In attendance in person:** Andrew Lourantos, Mark Henderwood, Jeff McDonald

**In attendance on Zoom:** Sally Page

**Wellington City Council (WCC) in person:** Laurie Foon

**Residents in person:** Nicki and Noti Karasavas, Ann Riardin, Pat Vinnacia

The Chair opened the meeting with a karakia, thanked everyone for attending, and welcomed residents to the meeting and wished them a Happy New Year.

For the first 20 minutes of the meeting there was not a quorum. Sally was able to join the meeting on zoom at approximately 7.20pm providing a quorum for the remainder of the meeting.

### Minutes and Action Points from previous meeting (7 November 2022)

#### Minutes

The Minutes are an accurate record of the 7 November meeting.

#### Actions

- Jeff is working on registering IBRA with the IRD - ongoing
- Ben working on the draft comms strategy - ongoing

All other actions can be closed.

### Planning for 2023

#### Planning for community events

For example, the Island Bay Festival, Halloween, Easter, Arts Trail.

Catherine, Sally and Kirsty turned up to the Island Bay Festival but were not equipped to set up a stall. Need a banner and a publicity pack. A goal for this year is to standardise and unify our branding so that we can represent IBRA at community events. Pat said that the committee had a banner in the past.

IBRA is keen to be more present in the community in 2023.

Pat said he was not receiving emails. Sheila checked the database to check his contact details were correct and verified these with him.



Sheila acknowledged that there was a delay in providing advice for this meeting due to her just returning from holiday.

**Action:** Sheila will seek agreement from committee members to purchase a banner.

#### **Committee Roles**

This will be discussed and progressed by the committee off-line.

#### **Neighbours Aotearoa activities (March)**

Neighbours Aotearoa was formerly known as Neighbours Day but this has become a month-long activity. The purpose is to enable more regular and ongoing connection with neighbours throughout March. The committee is keen to support this kind of activity.

There is promotional material available: activities to get in touch with your neighbours and posters for display.

The committee will share information about neighbours day and committee members may want to promote activities in their streets.

Sheila attended a Wellington Regional Emergency Management Organisation (WREMO) workshop that was open to all in November. WREMO are keen to engage with community members to assist in disaster preparedness. Currently very busy in aftermath of Cyclone Gabrielle.

Sally and her husband are going to work on a get together in their community and will support a Neighbours Aotearoa activity in Island Bay.

**Action:** Sheila to contact Katie from WREMO about a community activitie to promote awareness of how to prepare your home and be more disaster ready.

#### **4C's (Coastal Community Climate Committee)**

A group formed by Eugene Doyle, from the Owhiro Residents' Association following a big storm. A group lobby WCC to work faster in response to sea level rise on the South Coast. The aim is to harness the energies across the South Coast (Owhiro Bay to Breaker Bay) to influence the WCC. The group has continued to meet and work with WCC.

WCC has a draft climate adaptation plan and South Coast residents associations are working together. There is a three year process - consultation, planning and implementation. Three early pilots are planned focused on ensuring equitable outcomes for more at-risk communities.

Laurie Foon indicated that climate change is increasing in importance for WCC and this should translate to action and additional budget.

Eugene has worked with mana whenua on a name for the organisation and the name **Hapori Takutai – Huringa Ahuarangi** has been gifted.

#### **IBRA contribution to hall hire**



4Cs hired the Baptist Church for the meeting and has asked IBRA to contribute to the hire cost.

**Action:** Sheila to discuss with Eugene and agree a donation from IBRA to the Baptist Church.

### **Pataka Kai (Sally)**

A Pataka Kai is a shelter that gets built in communities where people leave fresh food or food they don't need. This is something we can do as a community. A nice simple thing to build community. They are popping up all round the country. It can be quite simple - with a sign that says take what you need. We can decide what to include, for example, some include children's toys.

Committee members agree to support this initiative.

Question about whether it can be included in the village upgrade? Sheila provided advice that this could get very complicated. Also keen that it could be moveable.

**Action:** The Committee will share a link to the initiative on the website.

### **Any other business**

#### **Logo or branding**

Blue banner an easy win that we can just go with. Can also have a stand at other festivals.

**Action:** IBRA committee agree to invest in a banner.

**Action:** Sheila will apply to Council for investment to support committee activities including the banner.

Ann Riardon will liaise with Sheila on resolution of the picture

#### **Laurie Foon WCC**

WCC has finally put out our zero waste strategy. We want to divert waste and to reuse it.

Laurie will send link so we can share with the community.

Pat, has a bad response from Council on plastic bags for his home address (Kelsmere crescent). WCC collect rubbish but refuse to collect recyclables. Pat can't understand why his home address is regarded as inaccessible.

#### **'UR Here' - a plug - 3 to 6pm on Feb 25-27**

Action: Sheila will include 'UR Here' in the newsletter.

#### **Women's World Cup**

Pat highlighted that the Italian football team is going to be based at Wakefield Park Football Club and this could generate community interest.

The committee would be keen to support related activities

#### **Businesses in Island Bay**

Pat emphasised the importance of the committee keeping in touch with businesses in Island Bay in order to understand what is important for businesses and how the committee can support.



# Island Bay Residents' Association Inc

Residents question whether the committee engaged with businesses over the upgrade and expressed the view that businesses should be a high priority for the committee.

Key points are:

- Sheila met with all the churches over 6-months.
- Last year there were 2 business owners on the committee
- There is a gap on the current committee.
- IBRA needs to be careful not to overpromise and underdeliver because we have limited levers.
- A future meeting could be a business focused one.

**Action:** Jeff to follow-up with the businesses. Pat will support if he can.

### **Parking on 257 The Parade**

Home to a number of disabled people. There is on-site parking but no parking for visitors.

**Action:** Laurie will follow up

### **Street maintenance**

A question for WCC - lots of weeds, not a lot of maintenance.

Weather contributing - hot and wet so everything is growing faster.

Also a loose paver - a hazard.

Council also looking at the current use of toxic chemicals on the street and whether it can be reduced/banned.

One activity would be to host a weed clean up. It's starting to look shabby.

**The meeting closed at 8.13pm.**

### **Date and time of next meeting**

Next meeting and time to be confirmed.

## Action Running Sheet

Date	Actions	Who	Status
1 Aug 2022	Jeff to register with IRD	Jeff	Open
2 May 2022	Share the draft comms strategy for feedback	Ben	Open
13 Feb 2023	Talk to Eugene and agree a donation to the Baptist Church for hosting the 4Coast meeting	Sheila	Open
13 Feb	Seek agreement from committee members to purchase a banner.	<b>Sheila</b>	<b>Open</b>
13 Feb	Contact Katie from WREMO regarding Neighbours Day.	<b>Sheila</b>	<b>Open</b>



13 Feb	Share a link to Neighbours Day on the website.	<b>Sheila</b>	<b>Open</b>
13 Feb	Jeff will follow-up with businesses. Pat will support if he can.	<b>Jeff</b>	<b>Open</b>

\* Items that are crossed out will be removed following the next meeting